Disqualification criteria for disciplinary panel roles

You must read the disqualification criteria before continuing with your application.

To ensure the integrity, impartiality, and public confidence in the work of the disciplinary panel, individuals will be ineligible for appointment or may be disqualified during their term of office if any of the disqualification criteria apply.

General disqualification criteria

This applies to all panel members. You will be disqualified from the panel if any of the following apply.

- You have been convicted of a criminal offence (other than a spent conviction) that renders you unsuitable for public or regulatory service.
- You have been subject to any disciplinary finding, sanction, or regulatory action by a professional, statutory, or regulatory body that calls into question your honesty, integrity, or fitness to serve.
- You are declared bankrupt, subject to an individual voluntary arrangement (IVA), or have been disqualified from acting as a company director.
- You have been dismissed from employment (other than by redundancy) for misconduct, dishonesty, or negligence.
- You have engaged in behaviour or made statements that could reasonably be seen to compromise your impartiality, reputation, or the credibility of the Disciplinary Panel.
- You fail to disclose a material conflict of interest, or your existing business or personal interests are likely to conflict with the role.
- You are unable or unwilling to maintain confidentiality about disciplinary proceedings or panel deliberations.
- You fail to attend required training, hearings or meetings without reasonable cause, or fail to perform the role to the expected standards.
- You breach the panel’s Code of Conduct or Confidentiality Agreement.

- You do not meet the legal or qualification requirements for your specific category of appointment.

Role-Specific Disqualification Criteria

Legally Qualified Chair (LQC) / Disciplinary Officer

As a disciplinary panel LQC and disciplinary officer, you will be disqualified from the panel if any of the following apply.

- You are not currently legally qualified (e.g., not a practising or formerly practising solicitor, barrister, or equivalent legally trained professional).
- You have been struck off or suspended from a professional register (legal or otherwise).
- You are currently acting for or advising a party involved in a live or potential disciplinary case under the same regulatory framework.
- You have a close personal, financial, or professional relationship with any party to a case that may give rise to perceived or actual bias.
- You have been found by a court or tribunal to have acted in breach of professional or judicial standards.

Professional member – registered building inspector

As a disciplinary panel RBI professional, you will be disqualified from the panel if any of the following apply.

- You are not currently, or have ceased to be, a registered building control inspector in good standing.
- You are subject to any ongoing investigation, sanction, or disciplinary finding by the regulatory body or any equivalent professional organisation.
- You have an active professional or commercial conflict of interest with the regulator, or any party likely to appear before the panel.
- You are currently employed by, or hold a governance position within, the regulatory body overseeing the disciplinary process.

- You have failed to maintain continuing professional competence (CPC) or are otherwise deemed unfit for registration.

Lay Member

As a disciplinary panel lay member, you will be disqualified from the panel if any of the following apply.

- You are or have been a registered building control inspector, employed in building control, or engaged in the building control industry within the last five years.
- You hold or recently held (within the last 3 years) a regulatory, management, or enforcement role in the same profession being regulated.
- You are related to or have a close personal relationship with a registered professional who may come before the panel.
- You have publicly expressed views or affiliations that could reasonably give rise to a perception of bias regarding building control regulation or disciplinary enforcement.

Declaration and ongoing obligation

All panel members must declare any conflicts of interest at the time of appointment and before each case.

They must notify the disciplinary and sanctions team immediately if any circumstances arise that may affect their eligibility, impartiality, or fitness to serve.

They must also comply with the disciplinary panel member Code of Conduct, including maintaining confidentiality and integrity at all times. Failure to meet these requirements may result in suspension or termination of appointment by the appointing authority.

Review and enforcement

The disqualification criteria will be reviewed periodically to ensure alignment with the principles of public life (Nolan Principles), the organisation’s governance and regulatory standards, and relevant statutory or professional frameworks.