

Appointment of members of the Building Safety Regulator disciplinary panel

Information for applicants

October 2026

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What is the Building Safety Regulator?

The Building Safety Act 2022 (the act) established the Building Safety Regulator (BSR) in England.

The law gives BSR several core functions in relation to the regulation of the building control profession. These include:

- establishing a register of building inspectors, and a register of building control approvers
- determining the registered building inspector (RBI) competence framework for different classes of registration
- determining the registration criteria to become a registered building control approver (RBCA)
- setting the standards that building control bodies must meet in relation to their exercise of building control functions
- undertaking periodical inspections of building control bodies in relation to the exercise of building control functions
- setting the standards of professional conduct and practice expected of a RBI and take action when the RBI falls below the standards
- setting the standards of professional conduct and practice expected of an RBCA and take action when the RBCA falls below the standards [professional conduct rules for registered building control approvers](#)
- upholding the integrity of the Registers by prosecuting those who hold themselves out to be a RBI or pretend to be an RBCA

What is the disciplinary and sanctions procedure?

[The disciplinary and sanctions procedure](#) is the procedure we will follow to:

- determine whether a RBI is guilty of professional misconduct, and
- determine whether a RBCA has contravened the professional conduct rules
- determine whether sanction(s) is appropriate and what level it should be.

The procedure lays out the steps and stages that will be followed as a case moves through the disciplinary process. The procedure details who will be making decisions during those steps and stages.

Disciplinary and sanctions procedure roles

Key roles within the process are as follows.

Disciplinary officer

A disciplinary officer will assess all cases referred into the disciplinary process. If a matter is serious or complex, they may refer the matter to a disciplinary panel. Before

referring the matter to a disciplinary panel, the disciplinary officer will seek representations from the RBI or RBCA involved in the case as to whether the matter should be determined at a meeting of a disciplinary panel, or a hearing conducted by the disciplinary panel.

If the matter is not serious or complex, the disciplinary officer will, after considering all of the evidence, determine whether the allegations made against the RBI or RBCA are proven. If the allegations are proven, the disciplinary officer will consider whether an alternative to sanction is appropriate. Where this is not the case, the disciplinary officer will decide and issue a sanction(s).

The role of a disciplinary officer will be undertaken by legally qualified individuals appointed to carry out this role and the role of a legally qualified chair. A disciplinary officer who has determined whether a matter is serious or complex will not be appointed as the legally qualified chair on that matter when it is determined by a disciplinary panel. A disciplinary panel will be made up of three people, a legally qualified chair, a lay member and a professional member. Disciplinary officers and disciplinary panel members will be appointed as independent, non-executive appointments.

Legally qualified chair

Legally qualified chairs will review the case and chair the disciplinary panel meetings and hearings, ensuring the disciplinary and sanctions procedure is adhered to. The chair of the panel will provide legal advice to the disciplinary panel. The chair will draft the outcome of the matter, including any disciplinary orders. Legally Qualified Chairs cannot be RBIs.

Professional member – registered building inspector

The professional member of each disciplinary panel will review the case and provide building control expertise, knowledge of relevant regulatory frameworks and a focus on maintaining professional integrity within the building control profession. Their understanding of the building control profession will assist the disciplinary panel in understanding complex professional issues and how an RBI's or RBCA's conduct might impact the profession's reputation and public trust.

Lay member

Lay members of each disciplinary panel will review the case and bring an external, and public interest perspective to regulatory disciplinary matters. By providing judgment based on their understanding of public concerns and societal values, rather than professional or industry-specific knowledge, they will enhance credibility and public trust in the regulatory process.

Lay members cannot be an RBI or RBCA.

Support

The disciplinary panel will be supported by the disciplinary and sanction team, a team within the BSR Professional Standards Unit (PSU). The disciplinary and sanction team will allocate cases and support the process from start to finish.

What roles are we recruiting for?

We are looking to recruit legally qualified chairs, who will also undertake the disciplinary officer role, professional members (RBIs) and lay members. We are recruiting the roles to create a disciplinary panel pool of appointed individuals who will be allocated disciplinary cases as and when the need occurs.

Eligibility to apply

Specific requirements for each role are set out in the respective role descriptions.

More generally, candidates with experience of working in professional regulation, tribunals, arbitrations or expert witness work would be a good fit for this role. Members must be able to work with a range of stakeholders to ensure proceedings are fair, efficient and effective.

Please note that those applying for the disciplinary officer and legally qualified chair position must be a qualified solicitor or barrister, preferably with experience in chairing tribunals or conduct committees and an understanding of professional regulation. Applicants for professional member positions must be a registered building inspector at class 2 or above.

Applicants must have a right to work in the UK and there must be no employment restrictions, or limit on your permitted stay in the UK.

Disqualification Criteria

Details of the general disqualification criteria for panel members can be found on Citizen Space, along with details of any role specific disqualification criteria outlined in the role advertisements.

Conflicts of Interest

As part of your application, you will be asked to declare any conflicts of interest you may have.

This may be financial or other personal interests that may, or may be perceived to, influence your performance on the disciplinary panel.

On appointment and for the duration of your term, you will be required to abide by the [conflict of interest policy](#).

Benefits of joining a BSR disciplinary panel

Members of the disciplinary panel pool play a key role in safeguarding the public interest through fair, independent and effective regulatory decision making. We are seeking candidates from a wide range of backgrounds to ensure our panel benefits from diverse perspectives and reflects the society in which we live.

The role offers a rewarding opportunity to contribute to public protection, maintain confidence in professional standards, and support your own continuous professional development.

Provision of training

Induction training will be provided for all roles. We anticipate that this will amount to three training days in the first year of appointment.

Ongoing training and development will also be provided to support effective execution and development of the disciplinary process.

Remuneration and expected number of sitting days

Position	Daily Attendance Rate	Projected Annual Requirement ¹
Legally qualified chair and disciplinary officer	£550	Up to 10 days
Professional member (RBI)	£350	Up to 8 days
Lay member	£350	Up to 8 days

Details of recoverable expenses and remuneration for induction and annual training will be provided upon appointment.

Appointment terms

Panel member appointments are normally made for an initial term of four years.

¹ The annual number of days shown is an estimated projection based on anticipated demand. As this disciplinary panel is being established to support a new process, actual panel service requirements may vary.

Subject to the needs of the panel, members may be considered for reappointment for a further term of up to four years. Reappointments are made at the discretion of BSR and will consider factors such as continued eligibility, contribution to the work of the panel, engagement with training and development activities, attendance, and any other relevant considerations in line with the governance arrangements in place at the time.

How to apply

For further information on specific requirements, application details and submission deadlines, please visit the [BSR disciplinary panel recruitment page](#) on Citizen Space.

You must submit your application by 11:59pm on Sunday 15 November.

How applications are assessed

Once the deadline for applications has passed, we will conduct an initial sift to determine which candidates will be called for interview. Applications will be anonymised prior to consideration by the sift panel.

During the sift process, each candidate's CV and statement of suitability will be assessed against the essential criteria listed in the role advertisement. The resulting scores will be used to shortlist candidates for interview.

BSR will contact you regarding the success of your application and, where appropriate, provide details of next steps.

Diversity and equality opportunities

BSR is proud to be a part of the Disability Confidence Scheme (DCS). As a Disability Confident employer, we positively welcome applications from disabled people. We are committed to making workplace adjustments to ensure anyone can participate in the recruitment and selection process.

If, during the application or interview process, you require any assistance due to a disability or a medical condition, please contact us at the email address below to discuss how we can support you. For example, if you have a disability, and you need an application form in an alternative format or you would like to know more about our recruitment process, please contact hr.resourcing-team@hse.gov.uk.

If successful in securing your role, BSR can provide suitable workplace adjustments to support you throughout your career with BSR.

Reasonable Adjustments

If you would like a confidential discussion regarding any reasonable adjustments during the process, please indicate this in the email covering your application or contact BSR-PFP@buildingsafety.gov.uk. You do not need to apply under the Disability Confident Scheme to ask for a reasonable adjustment.

General data protection regulations (GDPR)

We will process your application in accordance with the general data protection regulations and Data Protection Act 2018. Your data will be held securely and processed for the purpose of the recruitment process. Access will be restricted to those dealing with your application or involved in the recruitment process.

Your data will be stored for 6 months. If appointed, your data will be stored for the duration of your tenure and may be shared with other civil service and public service employers unless specifically requested otherwise.

Should you wish your data to be removed from our records, please contact DASP@buildingsafety.gov.uk.

Complaints

If you consider that your personal data has been misused or mishandled, you may make a complaint to the Information Commissioner who can be contacted at:

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Phone: 0303 123 1113

The data controller for BSR is Ministry of Housing, Communities, and Local Government. If you wish to exercise your data protection rights, please contact dataprotection@communities.gov.uk.

Seven Principles of Public Life

In 1995 the Committee on Standards in Public Life defined 7 principles which should underpin all who serve the public. It is important that members of public bodies maintain the confidence of Parliament and the public.

These principles are:

- selflessness
- integrity
- objectivity
- accountability
- openness

- honesty
- leadership

Read guidance on [the Seven Principles of Public Life](#).

If you wish to speak to someone concerning a potential conflict of interest or other issues, you can contact a member of the disciplinary and sanctions team at DASP@buildingsafety.gov.uk in the first instance.

Further information

Number of positions available

In this round of applications, we are looking to recruit:

- 10 legally qualified chairs and disciplinary officers
- 8 professional members (RBIs)
- 8 lay members

Timetable for recruitment

Applications must be submitted by 11:59pm on Sunday 15 November.

We are looking to recruit and induct panel members as soon as possible, though timescales for shortlisting and interviewing may change due to the volume of applications received.

Dates for induction training will be arranged in consultation with successful applicants once the recruitment process has been concluded. Panelists will be required to complete all mandatory training before participating in panel activities.

How we support applicants during the recruitment process

We want to make sure that nobody is disadvantaged at any stage of the application process because of an additional need. We will be happy to support you through the application and interview process.

If you have additional needs, please email BSR.PFP@buildingsafety.gov.uk to let us know how we can help you. Anything that you choose to share with us will be treated in confidence and will not be part of the selection process unless you wish it to be.

We welcome applications from people who may need reasonable adjustments through the process and to carry out the role. All applications will be treated equally and fairly.

The status of disciplinary panel members

Panel members will be engaged directly by BSR as workers rather than employees. Their engagement will be governed by a worker contract specifically designed for the panel member role and will not create a contract of employment

Insurance of BSR panel members

BSR will indemnify the panel members against civil liability, claims, proceedings, and legal costs arising from decisions made, advice provided or actions taken honestly, in good faith and within the proper scope of your panel duties. This protection will not apply where a member has acted fraudulently, negligently, recklessly, in bad faith or outside the proper scope of their appointment.